



Targett Wellman Chartered Accountants Privacy Policy

Introduction

Targett Wellman Chartered Accountants regards customer privacy as an important part of our relationship with our customers. The following privacy policy applies to all Targett Wellman Chartered Accountants website users, and conforms to Internet privacy standards.

If you have questions or concerns regarding this statement, you should first contact Targett Wellman Chartered Accountants at 02 9986 1866.

Collection of Information

In order to use the Targett Wellman Chartered Accountants website, we may require information from you in order to provide the best service possible.

All correspondence may also be collected and stored, particularly in regard to sales, support and accounts, including email.

Any information collected by Targett Wellman Chartered Accountants is collected via correspondence from you or your company. This may be via the telephone, email, mail, fax or directly through our website.

Use of Collected Information

Any details collected from Targett Wellman Chartered Accountants website customers, are required in order to provide you with our products and/or services and a high level of customer service.

Correspondence is recorded in order to provide service references, and to assist in our staff development.

Storage of Collected Information

The security of your personal information is important to us. We follow generally accepted industry standards to protect the personal information submitted to us, both during transmission and once we receive it.

Our client portal is currently under development and anticipated to be operational in March 2017. Details will be provided in the months prior to implementation.

If you have any questions about security on our website, you can email us at info@targettwellman.com

Access to Collected Information

If your personally identifiable information changes, or if you no longer desire our service, you may correct, update, delete or deactivate it by emailing us at info@targettwellman.com



Communications

Targett Wellman Chartered Accountants uses personally identifiable information for essential communications, such as emails, accounts information and critical service details. We may also use this information for other purposes, including some promotional emails. If at any time a customer wishes not to receive such correspondence, they can request to be removed from any mailing lists by emailing us at info@targettwellman.com

You will be notified when your personal information is collected by any third party that is not our agent/service provider, so you can make an informed choice as to whether or not to share your information with that party.

Third Parties

Targett Wellman Chartered Accountants may at its discretion use other third parties to provide essential services on our site or for our business processes. We may share your details as necessary for the third party to provide that service. These third parties are prohibited from using your personally identifiable information for any other purpose.

Targett Wellman Chartered Accountants does not share any information with third parties for any unknown or unrelated uses.

Legal

We reserve the right to disclose your personally identifiable information as required by law and when we believe that disclosure is necessary to protect our rights and/or comply with a judicial proceeding, court order, or legal process served on our website.

Links

Links on the Targett Wellman Chartered Accountants website to external entities are not covered within this policy. The terms and conditions set out in this privacy statement only cover the domain name of www.targettwellman.com

Changes to Privacy Policy

If we decide to change our privacy policy, we will post those changes to this privacy statement on the home page and other places we deem appropriate so that you are aware of the information we collect, how we use it, and under what circumstances, if any, we disclose it.

We reserve the right to modify this privacy statement at any time, so please review it frequently. If we make material changes to this policy, we will notify you here, by email, or by means of a notice on our home page.